

# 2019 Executive Board Elections

## The Executive Board

<https://www.nscosmetology.ca/about-us/executive-board>

The Association grows and evolves with Industry change, as does our Executive Board.

Every year approximately 1/3 of the Board will retire and be replaced by newly elected or re-elected directors. This year there will be three vacant positions on the Board; each position is a 3-year term.

The role of the Cosmetology Association of Nova Scotia's Executive Board of Directors is one of creating the future through forward thinking, strategic planning and action.

Board members volunteer their time to the Association with a focus on strategic planning and policy. Members become a Director of the Executive Board by virtue of the *Cosmetology Act*, 2012, c. 39 and its By-laws.

### **BOARD DIVERSITY**

The Cosmetology Association remains diverse and inclusive in its role of Governance thanks to the members. Your vote counts!

To ensure the Cosmetology Association remains diverse at the Board level, policy requires:

- 2 Hairstylists (one Master)
- 2 Estheticians (one Master)
- 2 Cosmetology Instructors (1 NSCC & 1 PCC)
- 2 Specific Licence holders (Nail Tech, Body Hair Removal, Make-Up Artist, etc.)
- 1 Cosmetology Business Owner (large or small)

### **Current Required Need:**

This year the Association is recruiting three members in good standing, who may have the following experience and/or qualities:

- Hairstylist – Specializing in Natural Hair Care
- Esthetician
- Specific Licence holder - Nail Technician, Make-up artist or Full Body Hair Removal specialist
- Financial Experience

### **DIRECTOR QUALIFICATION**

1. All candidates must be a licensed member of the Cosmetology Association, who **is currently (and has remained) in good standing** with the Cosmetology Association.

2. Candidates cannot be employees or contract workers for the Association, unless on a volunteer basis.
3. If possible, candidates should identify or possess one of the required needs.
4. Candidates must be open minded, honest and forward thinking, concerned with the protection of the public, and the future of the Association and the industry, and mindful and accepting of opposing opinions with **no hidden agendas.**
5. Candidates must be able to travel when required and willing to meet at least four times per year.
6. Candidates must be in attendance at the Annual General Meeting in order to run in the election.
7. Candidates must be able to attend Annual Board Orientation in November.
8. Utmost confidentiality is a requirement (elected candidates must be willing to sign a confidentiality agreement).

### **What are my responsibilities as a Board member?**

Board members are expected to:

- attend 4 to 6 Board meetings per year (typically held on a Sunday or Monday)
- respond to all emails and calls from the Association in a timely manner
- be prepared for Board meetings (attend with research, ideas and questions, etc.)
- attend the (mandatory) Annual General Meeting (“AGM”)
- attend other events throughout the year on request
- attend Board orientation and training throughout the year (mandatory)
- be available for conference calls or Skype when necessary
- Maintain strict confidentiality (any breach of confidentiality may be considered cause for resignation)

Teleconferencing options are available for those unable (for unforeseen circumstances) to travel to the meeting location.

**Board members must also serve on a minimum of one committee.**

### **Board Reimbursement**

Board Directors are paid a small meeting stipend and are reimbursed for reasonable expenses, such as mileage, hotels and meals when traveling.

### **NOMINATION**

As the election approaches, dates for nominations will be publicized on the Association’s Website and Social Media. You can file your nomination documentation ***only during the specified dates and times and nominations from the floor will not be accepted.***

### **Approval Process**

In order to become an official candidate for election, an applicant must be appointed by a current member in good standing, and have nomination papers filed with the Executive Director prior to the filing deadline below.

File your nomination form(s) with the Executive Director between August 1 and August 17, 2019, to gain approval from the Executive Board for election.

**Nominations WILL NOT be accepted after August 16, 2019.**

Candidates will be notified by **August 30, 2019** of approval to run in the election. If accepted, candidates will be required to attend the AGM in Yarmouth, NS, where election and voting will be held. Any candidate who is approved is required to give a short, two-minute (maximum) speech to the members at the AGM.

### **Candidate Speech**

A candidate speech should include a short bio, reasons for running in the Board election, and why the candidate feels they would make a good Board Director.

### **ELECTION PROCESS**

Each year, three new members are elected by the membership to the Executive Board.

### **Voting Ballot Process:**

Directors are elected by secret ballot. Voting Proctors are elected from the members in attendance at the AGM. Once voting has completed, Proctors will begin the counting process. The three candidates who receive the highest number of votes will be elected for a term not to exceed three years.

In the event of a tie, the members will be called upon for a revote. ***Members are asked to not leave the meeting*** until the new Directors have been announced.

### **September 22, 2019 - VOTING DAY!**

If nominated and approved, candidates will be expected at the 2019 AGM to give a speech to the membership in attendance. Once speeches have concluded, the members attending the meeting will vote on their top three choices for new Directors to the Board.

The final date to file completed **nomination forms** is August 17, 2019 at 4pm.

If you think this is for you or someone you know and you/they have the time to volunteer, then

jump on board and file your nomination application for this year's election!