

VOLUNTEER POSITION DESCRIPTION
QEII Health Sciences Centre

Program: Hair Stylist – The Sunshine Room

Department: Cancer Care Program – Central Zone

NOTE: This program is not open to those who have had a personal experience with cancer in the last year.

Days: Monday - Friday
Time of day: 10:00am - 3:00pm
Hours per week: 2 - 3 weekly or bi-weekly
Commitment (months): 12
Volunteers required: 3

Location of Program:

Victoria General Site, Room Victoria Building, 11th Floor, Room 11017

Program Manager:

Jillian Roy, Volunteer Coordinator, 9th Floor, 9B Room 002, Centennial Building, VG Site
Phone: (902) 473-3811, Fax: (902) 473-3103
Email: jillian.roy@nshealth.ca

Alternate Program Manager:

Laura-Lee O'Connor, 9th Floor, 9 B, Room 008, Centennial Building, VG Site
Ph: (902) 473-3111, Cell: (902) 237-0570
Email: laura-lee.oconnor@nshealth.ca

Overview of Program:

The Sunshine Room is a place where patients undergoing cancer treatments can find solace with volunteers who understand what they are going through and an ambience focusing on their comfort. Patients can also be introduced to complementary therapies such as massage, therapeutic touch and reflexology, healing touch and reiki.

Activities/Tasks:

- fit wigs, cut and style hair and wigs
- answer telephone and refer calls & messages as appropriate
- review with patients what services are available in the Cancer Patient Support Room
- help patients access head wraps as required
- provide supportive and caring environment for cancer patients
- communicate patient concerns to Program Manager
- refer (informally) patients to other resources within Nova Scotia Health Authority / QEII Cancer Care Program (i.e. patient resource library)
- refer patients to community resources i.e. Canadian Cancer Society

Skills Required:

- registered Hair Stylist (documentation required)
- outgoing but not intrusive
- comfortable working with patients with cancer
- emotionally mature
- ability to maintain strict confidentiality
- ability to work with numerous personalities in a professional manner
- respectful of individuals' various and diverse backgrounds, ages, languages, ethnic origin and professional orientation
- good listening skills
- dependable
- compassionate and sensitive

Training:

General orientation and training is by Volunteer Services. Specific training and orientation to the program will be provided by the Program Manager.

Confidentiality:

All Nova Scotia Health Authority volunteers are required to maintain the confidentiality of any information obtained while performing their volunteer role. This includes all information about patients, clients, residents, families, employees, medical staff and fellow volunteers.

Safety: (patient, worker/volunteer and workplace)

- The Nova Scotia Health Authority strives to provide a safe workplace for all employees and volunteers.
- Safety is everyone's responsibility - your personal health and that of our patients, your fellow volunteers, staff and our many visitors depend on all of us taking safety issues seriously.

Your responsibilities include:

- Knowing and exercising safe work practices
- Reporting unsafe conditions or acts
- Receiving appropriate training
- Knowing and exercising your rights

For further information refer to Volunteer Handbook

Benefits to the volunteer:

- participant in an innovative approach to patient care
- learn more about the Nova Scotia Cancer Care System
- spend quality time with patients who have cancer in a supportive environment
- experience a volunteer-driven program model leading to development of volunteer leadership and empowerment
- ongoing volunteer education and support
- a deep sense of satisfaction in helping others to feel better able to cope at a very difficult time in their life.

Dress Code:

Appropriate for a professional health care setting

Revised: April 5/18 - Hair Stylist – The Sunshine Room - Carol Kaulback