

EXAMINATION GUIDE Makeup Artistry

Exam Time:

- ***The exam will begin at the time issued on the participant's exam notification.***
- Once registered, the exam participant is not permitted to leave the exam area for any reason.
- Failure to follow all directions for each phase could result in disqualification from the exam.
- Arrangements for an oral exam must be made in advance with the Executive Director and noted on the exam application.
- Any special arrangements (such as an interpreter) must be arranged in advance with the Executive Director; all out of pocket expenses arising therefrom are the responsibility of the exam participant.
- The exam must be written in ink (blue or black) and you are responsible for bringing your own writing implements.

Not permitted in the exam area:

- Reference or paper notes
- Textbooks
- Cameras, cell phones or other electronic devices (including watches)
- Food or drink
- Family or friends are not permitted in the testing area for any reason

Note: It is recommended to bring snacks/lunch and a drink for you and your model for lunch and break times.

Model:

- Model must be at least 18 years of age and cannot be:
 - ❖ a licensed esthetician
 - ❖ licensed in makeup artistry
 - ❖ a student pursuing a career in esthetics or makeup artistry
 - ❖ a person employed in a cosmetology school
- Only one model for the entire practical portion
- Models must arrive with clean, moisturized skin ready for daytime and evening makeup application.

Professional Appearance and Behavior

- Participants must present a professional appearance. Behavior should be professional at all times, showing respect for examiners and models.

- Subdued conversation is expected between the model and the stylist and participants should avoid loud interactions. Participants who cause disruption at the Provincial Exam will be asked to leave.
- Professional attire should be worn (ex: college uniform or black pants, white top, black flat or low shoes or boots).

Tools:

- A suggested checklist is provided for each practical phase. **NOTE:** some phases require the same tools. All tools must be clean and disinfected prior to use at the exam (if the same tool is used for numerous phases during the practical exam, the tool must be cleaned and disinfected prior to the next phase). Bring duplicate tools cleaned and disinfected or one tool and the required disinfectant and disposable tools where possible.

NOTE: Not all tools may be listed. It is recommended that you go through each phase noted herein to ensure you have everything you require for your practical (add extra tools/supplies/products if needed).

- Tools and products must be professional.
- Tools must be pre-disinfected and stored in an appropriate container prior to the practical exam.
- Exam participants are responsible for service/practical set up and are given time to do so prior to the start time.

SAFETY: tool bags should be kept away from the practical exam area, which should be kept neat and tidy during the exam to avoid hazards (ex: tripping over bags).

NOTE: examiners will provide an overview for the day, including: bathroom and smoking area, and fire escape route prior to the start of the Exam.

No borrowing is permitted during the exam; failure to bring the required tools or supplies will result in failure of the phase the participant is not prepared for.

Although Exam times are listed below, the Exam day scheduled times may vary throughout exam day.

Exam Schedule

• Register with model for practical exam
• Set up and daytime application
• Evening application
• Clean up and break
• Written exam

Participants will be stopped at each allotted time limit and their work evaluated.

Practical Exam Phases

1. Makeup Application (Daytime) - 30 Minutes

Practical marking is based on the following:

- Correct labeling of cosmetics
- Use of disinfected implements
- Sanitization of hands
- Position of the makeup artist's body and hands during makeup application
- Smooth base makeup application
- Appropriate blending and use of
 - ⇒ Foundation
 - ⇒ Powder
 - ⇒ Blush
 - ⇒ Brow definer
 - ⇒ Eye shadow
 - ⇒ Eyeliner
 - ⇒ Mascara
 - ⇒ Lip liner
 - ⇒ Lipstick
- Overall daytime look
- Neatness, timing and cleanup

2. Makeup Application (Evening) - 30 Minutes

Practical marking is based on the following:

- Correct labeling of cosmetics
- Use of disinfected implements
- Sanitization of hands
- Position of the makeup artist's body and hands during makeup application
- Smooth application of additional makeup
- Appropriate blending and use of
 - ⇒ Foundation
 - ⇒ Powder
 - ⇒ Blush
 - ⇒ Brow definer
 - ⇒ Eye shadow
 - ⇒ Eyeliner
 - ⇒ Mascara
 - ⇒ Lip liner
 - ⇒ Lipstick
 - ⇒ Affixing strip of false eyelashes (upper lashes only)
- Overall evening look
- Neatness, timing and clean up

Time	Objective	Checklist	✓
30 mins	Demonstrate and complete	Tools / Implements Brushes Sponges Q-Tips	
		Makeup	
		Tissue / Paper Towel	
		Towels	
		Hair clips or headband	
		Sanitizer	
30 mins	Convert previous daytime makeup application into an evening makeup application by use of additional cosmetics		

Written Examination

- Once registered the exam participant is not permitted to leave the exam area for any reason.
- Exam participants must have a comprehensive understanding of make-up and application and the Nova Scotia Cosmetology Association's By-Laws.
- Participants are given a maximum of one hour to complete all written tests.

Not permitted in the exam area:

- Reference or paper notes
- Textbooks
- Cameras, cell phones or other electronic devices (including watches)
- Food or drink

Failure to follow all directions could result in disqualification from the exam.

The written portion of the exam consists of two sections containing true or false, multiple choice or fill in the blank questions.

Examination/ Area of Testing
Sanitation, Disinfection & Safety
Cosmetology Association of Nova Scotia By-Laws

Exam Results

Results are forwarded to participants via regular mail within thirty (30) days following the exam date. Test results will not be discussed by telephone.

The pass mark for all phases is 70%. In the event of an exam failure, the participant must contact the Cosmetology Association of Nova Scotia to schedule a new exam date and pay the required re-examination fee in accordance with the *Cosmetology Act, 2012, c. 39*, Schedule "B".

Note: A participant may only challenge the provincial exam a maximum of three times.

For questions regarding your provincial examination in makeup artistry, please contact the Cosmetology Association of Nova Scotia at 902-468-6477, ext. 206.