

# **COSMETOLOGY ASSOCIATION OF NOVA SCOTIA**

## **ANNUAL GENERAL MEETING**

### **MINUTES**

November 13, 2022 @ 8:30 a.m.  
DoubleTree, Dartmouth, NS

#### **Call to Order**

**Notice Convening Annual General Meeting:** 8:36 a.m.

#### **Notice to approve the November 13, 2022 AGM Agenda**

Motion by Cindy Hinde-Saulnier to approve November 13, 2022 AGM Agenda; seconded by Nadine Sparks.

**MOTION 1 CARRIED**

**Approval of past AGM Minutes:** February 6, 2022

#### **Business arising from past Minutes:**

- Update on motions sent to Government

#### **Reports**

- Annual Report
- Standing Committee Reports
  - Discipline and Review Committee Report
    - ✓ Discipline Update
    - ✓ Notice of Court-ordered Injunction
    - ✓ Business Registration
  - HR Committee
  - Finance Committee
    - ✓ Financial Report (3<sup>rd</sup> party Auditors Levy, Casey, Carter, McLean)
- Special Committee Reports
  - Nominating Committee
  - TAC (Trade Advisory Committee)

**Appointment of Auditor** - Levy, Casey, Carter, McLean

Motion by Ashley Hickey to appoint Levy, Casey, Carter, McLean as the Association's auditor for the 2023 fiscal year; seconded by Debbie Lefort.

**MOTION 2 CARRIED**

**UNFINISHED BUSINESS**

- **Hairstylist Apprenticeship**
  - Discussion and update

**Update of past (Member approved) By-law changes and Amendments**

1. Esthetics as a trade
2. Specific Licence – Natural Textured Hair
3. Specific Master Licence designation
4. Clinical Esthetician
  - Clinical licence fees and Master Cosmetologist (Clinical Esthetics)
  - Outline noted in attachments
5. Define definition of "Cosmetology"
6. Interim Instructor licence
7. Removal of eyelash extensions from the Esthetics and Make-up Programs
  - Curriculum and exam updates completed

**Certificate of Resolution with By-law Amendments**

- See **Schedule A attachment** for further information and clarification of wording.
- **(Member approved February 2022)**
  1. The by-laws of the Cosmetology Association of Nova Scotia are amended by:
    - a) Under Board of Directors - Board Director term, Amending by-law 2.8.

Motion by Jan Barrett to approve amending by-law 2.8, Board Director Term; seconded by Cindy Hinde-Saulnier.

**MOTION 3 CARRIED**

- b) Under Licence and Permits - Specific Licence (Eyelashes), title and description clarification change by Amending By-law 4.1(k).

Motion by Leslie Jones to approve amending by-law 4.1(k); seconded by Michele Leblanc.

**MOTION 4 CARRIED**

- c) Under Licence and Permits - Repeal By-law 4.1 (l), Specific Cosmetologist Instructor.

Motion by Debbie Lefort to approve repealing by-law 4.1(l); seconded by Kenneth Malcolm-MacAulay.

**MOTION 5 CARRIED**

- d) Under Licence and Permits - Adding to by-law 4.1, Specific Master Cosmetologist Instructor Nail Technician.

Motion by Cindy Hinde-Saulnier to approve adding to by-law 4.1, Specific Master Cosmetologist Instructor Nail Technician; seconded by Jennifer MacAskill.

**MOTION 6 CARRIED**

- e) Under Licence and Permits - Adding to by-law 4.1, Specific Master Cosmetologist Instructor Make-up-Artist.

Motion by Cindy Hinde-Saulnier to approve adding to by-law 4.1, Specific Master Cosmetologist Instructor Make-up Artist; seconded by Martina Brooks.

**MOTION 7 CARRIED**

- f) Under Licence and Permits - Adding to by-law 4.1, Specific Master Cosmetologist Instructor Body Hair Removal.

Motion by Jennifer MacAskill to approve adding to by-law 4.1, Specific Master Cosmetologist Instructor Body Hair Removal; seconded by Pierrette Leger.

**MOTION 8 CARRIED**

- g) Under Licence and Permits - Adding to by-law 4.1, Specific Master Cosmetologist Instructor Eyelash Enhancements.

Motion by Leslie Jones to approve adding to by-law 4.1, Specific Master Cosmetologist Instructor Eyelash Enhancements; seconded by Kayla Deveau.

**MOTION 9 CARRIED**

h) Under Continuing Education and Upgrading - adding a new by-law 4.7.

Motion by Jon MacNeil to approve adding a by-law 4.7 under Continuing Education and Upgrading; seconded by Debbie Lefort.

**MOTION 10 CARRIED**

i) Under Continuing Education and Upgrading - adding a new by-law 4.8.

Motion by Cindy Hinde-Saulnier to approve adding a by-law 4.8, under Continuing Education and Upgrading; seconded by Kenneth Malcolm-MacAulay.

**MOTION 11 CARRIED**

**Election: 2022 Board of Directors**

Tie between Ashley Hickey and Melanie Murphy. Results:

**New Board Directors**

- Tracey Crawley
- Lisa Silliker
- Melanie Murphy

**NEW BUSINESS**

- **Provincial Exams**
- **Quarterly Members Meeting Update**
- **Member – Life Insurance Pay Out**
- **Member Inquiries**

**Motion to Ratify Expenses and Adjourn**

Motion by Jan Barrett to ratify expenses and adjourn meeting; seconded by Ian Marc Smith.

**MOTION 12 CARRIED**

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PAT TWAST, BOARD CHAIR