



**ADVANCED TRAINING COURSE APPROVAL  
2021 – Online Advanced Training Programs**

All courses categorized as an advanced training prerequisite for licence upgrading must first be approved by the Cosmetology Association of Nova Scotia. ***Please complete this form in its entirety and submit to the Association office together with the application fee to receive recognition and approval.***

\*Online Courses must be a minimum of 3 hours and are worth ½ credit for Member upgrade.

<b>Name of School/Business</b>		<b>First Name</b>		<b>Last Name</b>	
<b>Mailing Address</b>		<b>Apt. or PO Box #</b>	<b>City</b>	<b>Province</b>	
<b>Country</b>		<b>Postal Code</b>		<b>Phone</b>	
<b>Email Address:</b>					
<b>Program Details:</b> Attach a copy of the program outline and participants expected outcome.			<b>Total Hours of online learning:</b>		
<b>Name of Master Cosmetologist providing the Education:</b>		<b>Master Licence # and Title</b>		<b>Years of Experience</b>	

**Describe course delivery (via Zoom, Teams, look and learn demo, etc.)**

**# of participants**

**Can participants ask questions?**

**Will participants be issued a certificate?**

**Will participants be issued confirmation of their attendance?**

**Will participants be given an Instructor evaluation form upon course completion?**

**Will a copy of the Instructor evaluation form be given to the Association on completion?**

**Will participants be issued a test or questionnaire?**

- 1. Write a brief description detailing how participants will be evaluated and monitored for attendance.**
- 2. Attach a copy of the Instructor evaluation form to be given to participants upon course completion.**

**Application checklist:**

- Completed Advanced Training Course Approval Form
- Application Fee (\$55.00 + applicable taxes must be paid at the time of submission)
- Copy of program outline
- Participant Outcome
- Evaluations
- Tests / Questionnaires

**\*Please note: All approved programs expire one year from the Association's approval date and must be renewed for the following year for recognition.**

**Allow 4 to 6 weeks for processing.**