

# COSMETOLOGY ASSOCIATION *of* NOVA SCOTIA

## Permits and Licenses

- The Salon and / or Spa must be registered with the Cosmetology Association of Nova Scotia and hold a valid and current Establishment Permit
- The Salon and / or Spa needs to be registered with Registry of Joint Stock Companies (unless the business name is your full, complete name)
- All employees performing services on the public for “fee, gain or reward” must hold a valid and current Nova Scotia Cosmetology License in their scope of practice
- All licenses and permits must be displayed in a visible place for the public to see

## Practice

- Processes should be in place and clearly used to protect both the client and the employees  
For example: clean neck strips / capes / robes / linens for each client, gloves and masks available for employee use where appropriate, First Aid kit on-site
- Must be in compliance with Occupational Health and Safety standards ([novascotia.ca/lae/healthandsafety/](http://novascotia.ca/lae/healthandsafety/))
- Professional products should be on-site for use during the appropriate services / times
- Product should be clean, covered and labeled at all times (this includes wax pots)
- All porous items considered to be “disposable” must be discarded after single-client use  
\*\*\*\* No double dipping in wax pots \*\*\*
- An extra supply of disposable items should be on-site to clearly display that these items are being used for the appropriate services and are not being reused on another client

## Sanitation, Disinfection and Sterilization

- Proper disinfection processes must be in place and clearly being used
- Approved sanitizers and disinfectants must be on-site, accessible, and in their original containers
- All stations must be disinfected after every single client and should be free of dirt, debris, hair and body tissues
- All reusable implements and tools must be disinfected after every single client
- All machines being used should be well-maintained and disinfected
- Barbicide jars and disinfectant trays should be changed regularly to keep them free of debris and should fully submerge any items they contain

## Cleanliness

- Washroom facilities must be clean and contain liquid soap, toilet paper and disposable hand towels / paper towel
- Sink areas should be clean, and kept free of dirt, debris and any build-up
- Floors should be regularly swept to keep them free of hair and body tissues; waste disposed in appropriate bins
- Waste containers must be in all areas and available for the disposal of appropriate items
- Clean linens must be kept in a clean, dry place and dirty linens must be placed in a separate basket / container for laundering; all linens must be laundered after every single client
- All clean implements and tools should be kept separate from dirty implements and tools